

## **Emergency Binder Contents Checklist**

- 1. Admin Data Page name, DOB, SS#, Drivers License Numbers, Pics and descriptions, tattoos, scars, etc of each family member.
- 2. Copies of Identifying Documents Drivers license, Passports, Veterans Administration ID, etc
- 3. Copy of House and or Property Warranty Deed
- 4. Financial accounts page Stocks, Bonds, TSP, 401K, Roth IRA's, etc.
- 5. Life insurance policy page
- 6. Income tax records for last three years min.
- 7. Home and Auto Insurance policies page
- 8. Living will (Medical Directives)
- 9. Last will and testament page
- 10. Pre-paid burial contract if you are elderly
- 11. Veterinarian Office number and address
- 12. Animal registration & vaccination papers
- 13. Warranty Information for any large warranties.
- 14. Trust Information
- 15. Children And Families & Friends Home Addresses
- 16. Children and Families Vehicle Descriptions, Pic and License plates
- 17. Maps of the area

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- 18. Bug Out Plan and Maps with Routes
- 19. Local Resource Identification Page
- 20. Home Mortgage Account Info
- 21. Bank account records Names and routing numbers and account numbers
- 22. Computer passwords (you can code this)
- 23. Vehicle Account Info if they are financed
- 24. Car Titles if paid off
- 25. Other legal documents Divorce agreements, restraining orders, etc.
- 26. Medical doctors names, phone numbers and office address.
- 27. Medical records
- 28. List of current medications
- 29. Children's school records, report cards, immunization records
- 30. Insurance of any personal items (such as jewelry) or collectibles
- 31. Pictures of the house (inside/outside) to establish assets and condition
- 32. Copies of sentimental photographs, (weddings, graduations, births, etc.)
- 33. Firearms Serial Numbers List
- 34. Emergency Disaster Checklists (House Fire Checklist, Hurricane Checklist, Forest Fire Checklist, Snow/Ice Storm Checklist, etc)